

# River North Clean Streets (RNCS) 2024 Sponsorship Terms and Conditions

## 1) Agreement between River North Clean Streets and Sponsors

- a) By completing, signing, and submitting an "RNCS Sponsorship Agreement" form through the RNCleanstreets.org website, Sponsors acknowledge and agree to all terms and conditions set forth below.

## 2) Program Description

- a) RNCS is a social enterprise administered by River North Residents Association, working to improve the safety, health and appearance of the community, while providing training, employment, and support to disadvantaged Chicagoans.
- b) RNCS solicits Block Sponsors whose contributions support these efforts. 100% of the funds raised by RNCS are used to engage a maintenance vendor to provide sidewalk-cleaning services in the neighborhood and to defray other program-related administrative expenses.

## 3) Service Area and Schedule

- a) Businesses may choose to sponsor one or both sides of: a) any block (RNCS will select), b) the block on which their business is located, or c) another specific block in the service area. All blocks must be contiguous.
- b) Service will be provided on each Saturday and Sunday from May 11 through November 3 (2024 Service Year).
- c) If a scheduled service day should fall on a holiday, service will be scheduled on an alternate day.
- d) If service must be interrupted or cancelled due to inclement weather or other uncontrollable circumstance, arrangements will be made to provide service on an alternate day.
- e) On or after May 11, work begins on the next regular service day occurring at least 2 business days after receipt of sponsorship agreement.

## 4) Scope of Sidewalk Litter and Recycling Pickup Services

- a) Clean all sidewalks, removing all litter, including cigarette butts and broken glass from the inner edge of the sidewalk to eighteen inches past the curb into the street, as well as up to the alley (or fifty feet from the corner) on every cross street. This includes two feet in from the sidewalk in any vacant lot or parking lot.
- b) Remove all animal waste from pedestrian walkways.
- c) Remove signage from light posts, not including fully adhesive signs that are entirely stuck to surfaces.
- d) Clean debris from tree pits, planters and street catch basins, and remove litter from building ledges or windowsills.
- e) Remove overflow trash from garbage bins.
- f) Separate recyclable (glass, aluminum, and paper) and non-recyclable materials upon pick-up. Place recyclable material in a blue bag for inclusion in the City's recycling program and non-recyclable materials in a black garbage bag. Store recyclable and non-recyclable materials in two separate garbage bins.
- g) Pick up the filled and tied bags of garbage and recyclable materials throughout the day and drop all such bags off at an appropriate location (in coordination with the City Department of Streets and Sanitation).
- h) Report all graffiti details (exact address, if known, and type of surface) to 311.
- i) Maintenance vendor will provide all necessary materials and equipment.
- j) Workers wearing logoed uniforms will provide all services and greet all pedestrians in a friendly, professional manner.
- k) All workers will be at least 21 years of age.

## 5) Sponsor Acknowledgement and Benefits

Not more than 30 days after receipt of payment, RNCS Sponsors will be acknowledged as follows.

- a) Block Sponsors
  - i) RNCS will provide a full-color Sponsor Recognition window cling to display on the Sponsor's premises.
  - ii) RNCS will post the Sponsor's logo, address, phone and web link on RNCleanstreets.org.
  - iii) RNCS will advise the offices of the Alderman and District Police Commander of Sponsor participation.
- b) Program Sponsors receive the recognition listed above, plus
  - i) RNCS will arrange for a maximum of 10 Program Sponsor logos to be printed on the back of all vests worn by RNCS cleaning crewmembers. To ensure time for graphic design and printing, the following schedule will apply.

Program Sponsorship fee receipt date	Logos will be displayed on crew vests
On or before April 1, 2024	For the entire 2024 service year
April 2 through June 1, 2024	From July 1 through end of 2024 service year
June 2 through August 1, 2024	From September 1 through end of 2024 service year

## 6) Payment Terms

An appropriate invoice will be sent by RNCS within 5 business days of receipt of a completed Sponsorship Agreement.

- a) General Payment Terms
  - i) Sponsorships are to be paid in full within 15 days of the invoice date.
  - ii) Fees for Sponsorships that commence after May 11, 2024, will be prorated in the initial year of service.
  - iii) If balance remains unpaid at 30 days, RNCS may suspend services and Sponsor recognition until paid in full.
  - i) Cost includes all labor, supervision, materials, insurance, supervisory support, and administrative costs.

## 2) Quality Assurance

- a) To ensure that service quality issues can be addressed in a timely manner, sponsors must notify RNCS via email of any service deficiencies within 48 hours of the scheduled service date, and provide photos documenting the nature of the problem.

## 7) Exculpation

- a) The Sponsor acknowledges that RNCS shall have no liability to any person or entity, including the Sponsor and its affiliates, for any damage to property or injury to any person resulting from the services provided to the Sponsor by RNCS and its agents, except to the extent that such damage or injury is caused by the gross negligence or willful misconduct of RNCS.
- b) The Sponsor shall hold RNCS harmless from any claims, demands, damages or expenses incurred by the Sponsor as a result of any such damage or injury, which is not caused by the gross negligence or willful misconduct of RNCS.